

Directorate of Horticulture

Gole Pully, Talab-Tillo, Jammu

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Office of the Horticulture Information and Publicity Officer Jammu.

SHORT TERM QUOTATION NOTICE

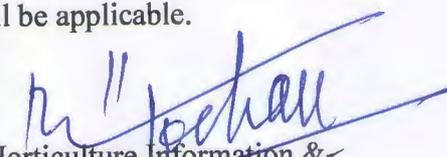
For and on behalf of the Governor of Jammu & Kashmir state, The Horticulture Information and publicity officer Jammu invites sealed Quotations affixed with Rs five revenue stamp from principal manufacturers/publishers for printing of Horticulture Booklet and folder . The sealed quotations should reach in the office of undersigned by 16th of March 2018 upto 2.00 p.m. The quotations will be opened in the office of the undersigned by the designated committee on the same day i.e.16.03.2018 at 2.10 p.m in presence of the quotationers who wish to remain present. In case the said date is declared a holiday the same shall be opened on next working day at 2.00 pm. The detail of items / specifications required are as under:-

S. NO.	PARTICULARS	SPECIFICATION
BOOKLET		
1.	Title Page Paper	300 GSM Art Card 8.6 Inches X5.3 Inches
2.	Pages 24	60 GSM 8.6 Inches X5.3 Inches
3.	Printing Title	Title Page Multicolored and Inner Pages Black & White
4.	Binding	Centre two pin stich
FOLDER		
1	4 page	Size 11Inches X17 Inches
2	Paper	170 GSM Art Paper
3	Printing	Multicoloured on both sides.

Terms and Conditions:-

1. The firm has to get the approval from this office after proof reading before final printing.
2. Firm shall be responsible for any loss, damage or shortage of material in transit.
3. The Quoted rates should be for 1000 copies in each language (English and Hindi) inclusive of all taxes for both booklet and folder separately.
4. The material shall be supplied 'FOR, at Directorate of Horticulture complex, Gole Pully, Talab-Tillo, Jammu.
5. The supply of the material is to be ensured latest by 22rd of March 2018.
6. Payment shall only be released after satisfactory receipt of the material within the specified time period.
7. The decision of the committee shall be final and binding on all quotationers.
8. Any other clarification regarding the subject and sample copy of the matter can be had from this office during office hours on all working days.
9. All other terms and conditions laid down in J&K financial code regarding supplies/procurement of the stores in Govt. department shall be applicable.

NO. HIPO/J/2017-18/ 605
Dated 12-03-2018


Horticulture Information &
Publicity Officer Jammu